

Bruce Wylie Jr
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Objectives

To obtain a position in customer service based atmosphere with a dynamic, forward thinking company. Growth with the company is a must.

Education

Associate of Art, San Antonio College (Spring 2011)

- AA area of concentration , Studio Arts

Senior Year, Texas State University (Spring 2021)

- BA in Studio Arts, concentration in painting, minor in Philosophy

Experience

Disability Specialist (December 2020- Present)

Heard and Smith LLP (10715 Gulfdale St. Ste.100, San Antonio, TX, 78216

Responsibilities include specialized knowledge Disability law. Screening and acceptance of applicants for representation in Law Firm. Telephone skills and Data Input skills are a must as this is a CSR position.

Visual Artist (March 2020- Present)

Wylie Painterly Studios (218 Chipinque, San Antonio, Tx, 78237)

Responsibilities Include designing and executing of commissions as specified by Commissioning Agents. Also so responsible for maintenance of website wyliepainterly.com and all corresponding social media accounts.

Senior II Manager (March 2002 – March 2020)

The Cheesecake Factory Inc (26901 Malibu Hills Road, Calabasas Hills, Ca 91301)

Responsibilities included ownership of a workgroup of more than 100 staff members. Ownership included, scheduling responsibilities, staffing : hiring/ performance reviews(as well as monitoring training), shipping and receiving (inventories). Have worked with Corporate office and Upper Level Management to impact policies and procedures. As well responsible for the stewardship of the Restaurant including any billing/licenses needed for the operation.

Skills

- Proficient in guest recovery and staff feedback. Great listener and problem solving ability. I am proficient with all forms of Microsoft Office (Word, Excel, Powerpoint and Outlook) and Google Chrome. As well I have used different scheduling platforms such as HotSchedules.
- Trained in Adobe Acrobat, Adobe Photoshop ,Illustrator, iMovie, Vectornator and 3D Paint

CV

Education

2021 BFA, Texas State University, San Marcos, TX

2010 AA, San Antonio College, San Antonio, TX

Professional Appointments

Mar 2021- May 2021- Head of Marketing Committee (volunteered), *Back to Abnormal*, Texas State Galleries

Aug 2020 - Dec 2020 Director (volunteered) *IX Collective*, Online Exhibition Collective, IXcollectivegallery.com

Selected Group Exhibitions

2021 *Back to Abnormal*, BFA Spring Thesis Exhibition, San Marcos, TX

2020 *Scales and Scorpions*, Collection Rert, Austin, TX

IX Collective, Online Exhibition Collective, IXcollectivegallery.com

2014 *Zosima Collective: Access*, Zosima Gallery, San Marcos, TX

2010 Student Juried Exhibition, San Antonio College, San Antonio, TX

Inside the Loop, Studio 1906, San Antonio, TX

2009 Student Juried Exhibition, San Antonio College, San Antonio, TX

Consortium, Studio 1906, San Antonio, TX

Related Employment

2010 Public Mural Educator, Artpace San Antonio, San Antonio, TX

Public Art Projects

2010 Assisted with *Days* by Jesse Amado, The City of San Antonio, Art at the Library, Central Library

References

Tommy Fitzpatrick, Associate Professor at Texas State University, San Marcos, TX, 512-245-3767

Fabian Reta, General Manger at The Cheesecake Factory, San Antonio , TX, 210-380-2442

Fabian Garcia, Senior Manager at The Cheesecake Factory, San Antonio, TX 210-844-9720