



SAIGE THOMAS

INDEPENDENT CONTRACTOR



Contact



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Skills

Project Management



Leadership



Problem Solving



Creativity



Certifications

- Air Force Continuous Process Improvement Green Belt (Lean Six Sigma Equiv)
- Air Force Continuous Process Improvement Black Belt Trained (Lean Six Sigma Equiv)



About Me

Quality-driven professional with a passion for combining business and creativity. Detail-oriented, tedious, and dedicated to a consistent level of high-quality work and customer service.



Education

Associates in Surgical Technology

2010 - 2012

Community College of the Air Force

BA in Business Administration (80% Complete)

2018 - Present

University of the Incarnate Word



Work Experience

DreamWeek, San Antonio Startup Week, MarketVision, East Side Youth Content Creators Program 2020-2022 | Independent Contractor

- Performed sponsorship outreach, authored press releases, completed pre-production planning of the Mayor's Ball and other fundraising events, organized 20+ panels, managed social media channels, recruited event partners (DreamWeek 2022)
- Performed sponsorship outreach, organized events, oversaw panels (SASW 2022)
- Prepared research data for University Health, contributed in design thinking exercises with the Girl Scouts of America (MarketVision)
- Assisted in the launch & execution of a city-initiative program for low-income students on the East Side interested in Media Arts (EYCCP)

Texas Fashion Industry Initiative/Texas Fashion Week (501c3) 2020-Present | Vice President, Fashion Show Producer

- Executively produced of Texas Fashion Week 2021 & 2022, with a 80K budget, and created 80 jobs per event.
- Performed sponsorship outreach and recruited 40 businesses for monetary/in-kind donations
- Authored and executed a 6 month fashion model prep program with 50 successful students in total

United States Air Force

2010-2021 | Surgical Technician, Patient Advocate, Security Manager, Shift Supervisor

- Performed duties as a trauma surgical scrub, shift supervisor of 12, and direct supervisor of 7 personnel.
- Performed duties as a Orthopedic Patient Advocate from 2019-2021, overall 90% satisfaction rate
- Group Security Manager, oversaw 800 personnel, performed background checks and managed NDAs