

Jesse Torres Jr.

San Antonio, Texas 78218 • (210)548-7584 • jessettorrez1974@gmail.com

CONSTRUCTION MANAGEMENT PROFESSIONAL

As a bilingual, qualified, and passionate professional, I have gained valuable experience in Construction Management. I am looking for a career position that offers progressive and challenging opportunities and rewards that match my experience. I have a proven track record of exceeding company goals and objectives. I am seeking a full-time position that will utilize my strong background and skills.

AREAS OF EXPERTISE/SKILLS

- | | | |
|----------------------|--------------------------|----------------------------|
| ▪ Customer Service | ▪ Painting | ▪ Team Management |
| ▪ Microsoft Office | ▪ Gypsum Panel | ▪ Training and Development |
| ▪ 50+ WPM | ▪ Flooring Installation | ▪ Payroll |
| ▪ Estimating | ▪ Tile laying experience | ▪ Inventory Control |
| ▪ Maintenance | ▪ Electrical Experience | ▪ Blueprint Reading |
| ▪ Sales | ▪ Handyman | ▪ Metal Stud Framing |
| ▪ Trim Carpentry | ▪ Construction | ▪ Facilities Maintenance |
| ▪ Drywall Experience | | |

PROFESSIONAL EXPERIENCE

Workforce Hiatus, 2015-2022

- *I am pursuing an associate degree in business management at St. Philips College and expect to graduate in December 2023.*
- *I am now fully recovered and excited to resume my career after taking a break from working for seven years due to medical reasons.*

SaDBX,

San Antonio, TX

01/2015 –11/2015

Maintenance Manager

- Maintain Weekly Maintenance schedule for 108 properties.
- Train and Supervise laborers that completed work orders and rehabilitations on properties.
- Oversee daily work orders to ensure completion.
- Work with contractors to outsource additional work on properties.
- Complete necessary work listed on work orders to keep properties habitable including but not limited to Carpentry, Painting, Tile, Drywall Repair, and minor electrical/plumbing.
- Built a rapport with the tenants to maintain an open line of communication and trusting relationship.
- Inventory of all tools/materials.
- Deliver office correspondence to tenants.
- Make Over Renovations Etc.

Make Over Renovations Etc.,

San Antonio, TX

05/2004–01/2013

Entrepreneur /Office Manager/Builder

- Residential Building Contractor #H921557 for the City of San Antonio Texas.
- International Residential Code training.
- Certified Laticrete Systems Installer.
- Customer Pricing Quotes and Bid Estimator /Customer Service.

- Train new employees.
- Tape and float Drywall Repair/Installation.
- Texture application - orange peel, Monterrey, acoustic popcorn, and sand textures.
- Tile/Wood flooring installations, minor plumbing/electrical, glass Block/Shower pan systems installer.
- Cabinet/Window/Door installations, metal stud framing.

Rob's Home Repair,
Warranty Specialist/Lead Foreman

11/1999 – 04/2004

- Tape float /textures - orange peel, acoustic, Monterrey stomp, and sand finishes.
- Painting interior, exterior.
- Carpentry, rough and trim.
- General maintenance of all equipment.
- Woodwork.
- Trained new employees.
- Maintained work orders.
- Customer service.

Nunez Painting Co.,
 San Antonio, TX
Painter/Subcontractor

08/1991 – 11/ 1999

- Tape float /textures.
- Painting interior, and exterior of residential, and commercial properties.
- Carpentry, rough and trim.
- Job foreman.
- Antique refurbishing.
- Trained new employees.
- Subcontracted work.
- Maintained work orders.
- Customer service.

EDUCATION

I was a certified home remodeler with a General Education Diploma from San Antonio College (1994) and a Home Building Technology Certification from St. Philips College (2011). I have learned about various aspects of residential construction, such as international codes, business law, blueprint reading, plumbing, cabinet making, and more. I can design and build quality homes that satisfy my client's needs and expectations.

SPECIAL PROJECTS AND ACCOMPLISHMENTS

I am a Past Master of Anchor Masonic Lodge 424 and a member of The Texas York Rite and The Alazar Shrine. I have organized and volunteered for many fundraisers for the local Boys and Girls Club, helping them raise money and improve the lives of the children in my community. I am also an active member of DFAB, an art group that organizes and participates in art events throughout San Antonio. DFAB is the official art group of Alamo City Comic Con. In addition, I have found a company that supports local charities by promoting local art and local bands.

Personal:

I'm a social person who enjoys meeting new people from different backgrounds and cultures. I can make friends easily and I always try to maintain a positive attitude, no matter what the situation. I'm outgoing and friendly; I like to chat and have fun with others. However, I always strive to perform as a professional; I respect my colleagues and clients and I deliver high-quality work.

References:

Larry Leesch

Customer/Contractor

(210) -675-3100

Mark Fox

VP of Sales for Ceco Construction

(210) -497-5381

Email: Mark.Fox@Cecobuildings.net

Kent Mellenbruch

Project Manager

HB Constructors

(210) - 373-6003

Anne Miller

Customer

(210) - 658-6144