

LEIA CARDENAS

CONTACT

📞 361-549-5143

✉️ Leiafilms@gmail.com

EDUCATION

Northwest Vista College

2019-2022

Associate of Applied Science |
Communications | Major in TV & Cinema
Production

SKILLS

- Adobe Premiere Pro
- Adobe Lightroom
- Adobe Acrobat
- Avid Media Composer
- Microsoft Office

PROFILE

I am a dedicated worker who loves making art and being creative. I am seeking a position that offers growth and the opportunity to grow in the production community.

WORK EXPERIENCE

Digital Media Intern

SAYSi

2021-2022

- Work with students to achieve their vision
- Set up and strike cameras, audio, greenscreen, sets, props
- Edit various video projects
- Help students storyboard, brainstorm, and understand proper script structure
- Make and show students various presentations on film topics

Freelance Videographer / Photographer

Independent

2021-Present

- Develop, edit, and produced various video/photography projects
- Setting up and tearing down cameras, audio recorders, lighting, microphones, and props.
- Excellent computer literacy.
- Prepared for every day to be different from the last and approached each day with flexibility.

Production Assistant

Simply Rosy Productions

February 2023-August 2023

- Ran Errands for Producers and Directors on set
- Helped unload and load equipment
- Helped set up / take down equipment
- Responding to production requests whenever needed
- Collected cast & crew lunch orders

Personal Assistant

Suei Films

February 2023- August 2023

- Ran Errands and made Appointments needed
- Printed scripts for rehearsal readings for cast
- Conducted phonecalls for Location services