

JOSHUA MILES PAYNE

832-713-2883

Miles.away.todaytoday@gmail.com

422 Alexander Hamilton Dr, San Antonio TX, 78228

EDUCATION

- **C. T. BAUER COLLEGE OF BUSINESS, UNIVERSITY OF HOUSTON, HOUSTON, TEXAS**
- **80 CREDITS TOWARD A BACHELOR OF BUSINESS ADMINISTRATION IN MARKETING**

WORK HISTORY

CREATIVE ADMINISTRATIVE ASSISTANT- MRS COUTURE

January 2018 – October 2021

- Organize weekly photoshoots of garments of up to 100 pictures for high-end clientele.
- Research garment inventory using Vintage Label Guild for product authenticity; then use a variety of websites to establish the market value and price of each piece.
- Sell archived pieces from designers such as Yves Saint Laurent, Michael Kors, and Givenchy back to the design house for inspiration for their future collections
- Use Adobe Photoshop CC 2018 to Edit photos of garments that are then listed on our Shopify website
- Assist in curating garments sold at the Museum of Fine Arts Houston for rotating exhibitions such as the Icons of Style exhibit.
- Prep high-quality garments sold through alterations and mending

EXHIBITION COORDINATOR & CURATOR- COMMUNNITY ARTISTS' COLLECTIVE

April 2019- Jan 2022

- Worked as a Liaison between the gallery and the artist.
- Fostering an environment for emerging artists to develop their profession career.
- Coordinate dates for artists to give talks, deliver artwork, and assist with the installation.
- Projecting future exhibitions 3 months to a year ahead of time
- Handling artwork and installing artwork
- Coordinating for work to be photographed and for virtual exhibitions to be made.
- Writing/ Drafting press releases for exhibitions to be used for online and print.

ART HANDLER/ INSTALLATIONS CLIENT OPERATIONS- TY ART

Feb 2022- June 2023

- Professionally handle, pack, deliver, and install artwork for private clients/institutions/ and offices.
- Coordinator with clients to schedule installers and vehicles to be used.
- Create a list of needed materials to better assist installers before leaving for jobs.

CONTRACTING ART INSTALLATIONS/ WAREHOUSE – BANDERA ART SERVICES

July 2023- September 2023

- Professionally handle, pack, deliver, and install artwork for private clients/ institutions
- Assisted in crating for outgoing shipments
- Installed photographic prints in "From SA to SA" at Centro de Arte

CONTRACTING ART INSTALLATIONS/HANDLER – SAN ANTONIO MUSEUM OF ART

Sept 2023-Nov 2023

- Assisted in Installing “American Made” in Cowden Gallery
- Assisted in cataloging Miao textile collection with Lark Mason Associates
- Built movable walls for gallery space and assisted in finishing pedestals/platforms

COLLECTIONS ASSISTANT – SAN ANTONIO MUSEUM OF ART

Nov 2023-

- Altering garments and textiles in our permanent collection for museum display
- Assisting registrars with handling and installation of artwork through the museum
- Built movable walls for gallery space and assisted in finishing pedestals/platforms

ACTIVITIES

FRESH ARTS/ HOUSTON ARTS ALLIANCE

- Grant Reviewer 2019 Creative Individuals Grant
- Panelist Speaker for Artists’ Inc 2019

BAUER GLOBAL BRIGADES 2015

- Consulted with a team of 4 to develop financial strategies for a small produce business in Darien, Panama. Also implemented an inventory schedule to reduce inefficiencies and product obsolescence
- Taught financial literacy at the S.E.A.R.C.H center to adults without shelter

SHOE MAKING APPRENTICESHIP 2019

- Worked alongside a professional cobbler to create a bespoke boot
- Sourced leather and hardware for the project
- Designed and created a cloth pattern for the boots

PUBLICATIONS

<http://papercitymagazine.uberflip.com/i/1344682-papercity-houston-march-2021/23>
<https://glasstire.com/events/2021/08/02/third-ward-special/>

SKILLS

Adobe Photoshop – Intermediate, Microsoft Excel – Intermediate, Event Planning, Artwork Installation, Sewing, Public Speaking,
